



O'Fallon Small Business Relief Fund Business Certifications and Requirements Form

CITY OF O'FALLON
SMALL BUSINESS RELIEF FUND
CERTIFICATIONS AND REQUIREMENTS

The O'Fallon Small Business Relief Fund (the "Program") is supported by the City of O'Fallon, Illinois (the "City") authorizing grant funds ("Award" or "Awards") to qualified businesses ("recipient"). As eligible participants, your business is required to utilize these grant proceeds for specific purposes, as set forth below. Additionally, you shall adhere to the terms and procedures established by the City under this Program, including the City's Program Guidelines.

As a recipient, to participate in the program, you must remain in compliance with the terms and certifications set forth below. Please review the items carefully, as your business and its representatives shall warrant that all material facts presented are accurate. If your business is unable to provide this assurance, it is ineligible to receive an Award under this program.

GENERAL CONVENANTS, REPRESENTATIONS, AND WARRANTIES

As the authorized representative of the recipient, I agree and certify that:

1. The recipient is a business that is independently owned and operated, is not dominant in its field, and employs at least one employee as of March 1, 2020 with the City of O'Fallon, Illinois.
2. The recipient has incurred eligible costs and losses due to a business interruption caused by COVID-19 that is equal to or greater than the value of the award.
3. The applicant understands that any funding provided by this award is being provided under the Program and authorized by the City.
4. The recipient shall use the award for eligible losses and costs as established by the City and the Program guidelines.
5. The information and supporting documentation provided on behalf of the recipient for the Program application is true and accurate in all material respects.
6. The recipient has the legal authority to apply for federal, State, and local assistance, and that the recipient will comply with established requirements of this Program and Award.
7. The recipient has complied and will continue to comply with all relevant laws, regulations, and executive orders from the State and federal government, including the social distancing guidelines as promulgated by the Executive Orders of the Illinois Governor.
8. The recipient will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by any applicable federal, State, and local agencies for the maintenance and operation of such facilities.



O'Fallon Small Business Relief Fund Business Certifications and Requirements Form

9. The applicant is not presently suspended, debarred, proposed for debarment, or declared ineligible by any State or Federal department or agency, and will not enter into a contract with a contractor who is on any federal or state debarred contractor list.

10. The recipient will prohibit employees, contractors, and subcontractors from using their positions for a purpose that constitutes or presents an appearance of personal or organizational conflict of interests or personal gain.

11. The recipient will take all practical steps to remain viable, solvent, and in operation. Additionally, the recipient attests that the recipient has not taken any material steps to dissolve the recipient, permanently cease operations, or sell substantially all of its assets in 2020.

12. The recipient accepts obligation of debt to the City and agrees to pay the award sum back to the City should the recipient permanently cease operations or sell substantially all of its assets within three (3) months of payment award date.

The recipient hereby represents to the City of O'Fallon, Illinois, as the grantor of the Program, that the following is true and correct and, except where expressly noted, shall remain true and correct:

(i) The recipient will use the proceeds of the award supported by the Program exclusively for costs and losses incurred due to the business interruption or other adverse conditions caused by the Coronavirus Disease 2019 (COVID-19) pandemic. For purposes of this Program, costs incurred during a business interruption may be classified as a cost related to COVID-19. Grant proceeds may be used to reimburse costs and losses such as inventory, equipment (including Personal Protective Equipment and other supplies to promote health and safety), compensation (including salaries, wages, tips, paid leave, and group healthcare benefits), rent, technology to facilitate e-commerce, professional services procured (including the design and construction of environments necessary to promote physical and social distancing and cleaning and disinfecting services) and other costs of operation in accordance with the applicable administrative rules or the policy directives of the grantor that was incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Authorized Recipient Name

Authorized Recipient Signature

Name of Business

Date